

## **FAQs to support REQUEST FOR PROPOSALS**

### **Landscape Review**

**Partners for a New Economy** is looking to commission a team for an innovative research and analysis project on the scale, shape and strength of the new economy field across Europe.

These FAQs are written to support the RfP information document. We are mindful of the time commitment it can take to respond to a Request for Proposals and would encourage you to submit no more than 3 pages at this stage, including a 'top line' budget breakdown, draft timeline and links to the bios of the people who would be involved in delivering the project as appendices.

Our Request for proposals went live in December 2024.

CLOSING DATE FOR PROPOSALS: Friday 10 January at 6.00pmGMT

### **FREQUENTLY ASKED QUESTIONS**

#### **QU: do you have a preferred structure for the proposal and what level of detail is required?**

We are accepting proposals by email, to [fmallinrobinson@p4ne.org](mailto:fmallinrobinson@p4ne.org); subject line: **P4NE Landscape Review**, by GMT on Friday 10 January 2025

You can submit the proposal in a format of your choice. If you choose a written document, we request no more than 3 pages in length, plus annexes/appendices which include a 'top line' budget breakdown, draft timeline and links to the bios of the people who would be involved in delivering the project.

#### **QU: Within the 100k budget range, what is the approximate number of days you expect parties to work on this programme?**

P4NE does not have any set ideas on the number of days or hours it will take you to complete the various aspects of the project. We will be led by your expertise to tell us how you will structure the project. We recognise that different providers will have different approaches – there is, therefore, no right or wrong answer to this question. We do want to see a top line budget in your proposal and it would



be useful to use this to detail the time allocated to each phase of the project, and the associated cost.

**QU: to what extent does P4NE welcome, and have experience in, designing a workplan through collaboration, co-design, and consent-based decision making?**

P4NE works collaboratively and expects to do so for this project. Again, we recognise that different providers will have different approaches and so we are interested to hear about yours.

**QU: what is the process and criteria for selection after the 10 January 2025 deadline?**

Everyone who submits a proposal by 6pmGMT on 10 January 2025 will receive a response, confirming receipt. Proposals will be considered by P4NE's Team and we will aim to interview shortlisted candidates at mutually convenient times, ideally on Monday 27 January 2025. Any unsuccessful applicants will also be contacted in due course.

This timeline may be subject to some variation.

**Please email your proposal** to [fmallinrobinson@p4ne.org](mailto:fmallinrobinson@p4ne.org)

with the subject: **P4NE Landscape Review Proposal**

**Closing date:** Friday 10 January at 6.00pmGMT